

PROJECT PROPOSAL

PART A: PROJECT BASIC DATA

1. Title:	Staff Quarter Construction
2. Location:	Mundgod
3. Target group:	Directly: South Zone Counselor Indirectly: 11 CTSA schools and SOS TCV Bylakuppe School students and parents
4. Amount Requested:	Rs.886,214.00
5. Executing agency:	Tibetan Representative Office, Mundgod Phone:08301-245781/245732 Email: doegul@rediffmail.com/counselor_sz@yahoo.com
6. Implementation agency:	Department of Education, CTA
7. Type:	Departmental project

PART B: PROJECT CONTEXT

B.1. Problem statement:

There is no staff quarter for the south zone Counselor. The Counselor used to live in a rented room which belongs to the cooperative society. It is 40 years old building and is not safe from rats, snakes and other reptiles. The structure is in a very poor condition and is in risk of falling down anytime. Since it is unsafe for the Counselor who is married with a small daughter, at the moment, he has to stay in his parent's house which is far from the office. For increase accessibility of the counseling services to the school children and parents after office hour, a staff quarter near office is very much needed. After office hour one can visit the Counselor at the staff quarter. With the provision of better living accommodation the Counselor motivation to provide better services to the general Tibetan people at large will improve.

B.2. Specific objective/s:

✓ Improved living accommodation

B.3. Justification:

There is no staff quarter for the south zone counselor. With the provision of better living accommodation, the Counselor motivation to provide better services to the general people at large will improve.

B.4. Weakness/s (internal):

There is no weakness in implementing this project.

B.5. Risk/s (external):

There is no major risk in implementing this project. Timely availability of fund may be risk for not implementing the project in time.

PART C: PROJECT RESULTS

C:1. Project outcomes:

Project objectives	Outcome indicator/s
Improved living accommodation	Staff quarter constructed.

C.2. Project activities:

Output/s	Activities	Inputs	Responsible person
Constructed staff quarter for South Zone Counselor, Mundgod Tibetan Settlement	Preparation of blue print		Tibetan Representative & construction committee.
	Sanction approval		"
	Tender call		"
	Start of project execution	886,214.00	"
	Project completion report		"

PART D: MONITORING & EVALUATION

Project monitoring and evaluation will be done at two levels. At the local level monitoring will be done by the Representative and Counselor and executed by the construction committee. The dealing Project section (DOE) will examine all the related activities of project and submit its periodical and completion reports with financial statement and pictures to concerned donors for necessary accountability & transparency.

PART E: MANAGEMENT TEAM

	Name	Designation	Project Responsibility
1	Mr. Dhondup	Representative	Responsible to implement & execute the over all project
2	Mr. Jamyang Wangyal	South Zone Counselor	To assist the over all implementation & execution of project

PART F: ANNEXURES

Annex 1: Project Budget

Annex.1

Project Budget:

Description:	Amount in Rs
1. Project Expenses	820,568.00
2. DIRECT PROJECT COST (1)	820,568.00
3. Monitoring, Reporting & Evaluation (Max. 3 % of direct project cost)	24,617.00
4. Administration (Max. 4 % of direct project cost)	32,823.00
5. Contingencies (inflation) (Max. 5 % of direct project cost)	8,206.00
6. INDIRECT PROJECT COST (3+4+5)	65,646.00
7. TOTAL EXPENDITURE (2+6)	886,214.00
AMOUNT REQUESTED	886,214.00